

# Registration

## Information



\*BOOK YOUR RESERVATIONS EARLY\*

### REGISTRATION DESK

The registration desk will be located in the TAMPA CONVENTION CENTER next to room 4.

### HOURS OF REGISTRATION

**Wednesday**, October 12, 2011 Noon to 7:00pm

**Thursday**, October 13, 2011 7:30am - 4:30pm

**Friday**, October 14, 2011 7:30am - 3:30pm

**Saturday**, October 15, 2011 7:30am - 1:00pm

### FEE INFORMATION

**Registration Fee Includes:** AIRA Opening Reception, Conference Educational Program and Materials

**Spouse Fee Includes:** AIRA Opening Reception

Registrant and registered spouse may also purchase tickets for the Final Night Dinner, Breakfasts, Luncheons and Tours.

### CANCELLATION AND REFUND POLICY

All cancelled registrations are subject to a \$100 processing fee (no matter when cancelled) and will be granted only if written requests are received **PRIOR to September 12, 2011**. No refunds will be granted after **September 12, 2011** except in the case of a medical emergency or a death in the family. For more information regarding administrative policies such as cancellation and refund, please contact the NCBJ office at 803-749-4115. **Breakfasts, Luncheons, Final Night Dinner and Tours are NON-REFUNDABLE after September 12, 2011.**

**Cancellation of a spouse registration fee is subject to a \$25 processing fee (no matter when cancelled) and will be granted only if written requests are received PRIOR to September 12, 2011. The other restrictions written above also apply.**

### SUBSTITUTIONS AND WALK-INS

Substitutions of registrants may be made prior to **September 12, 2011** for no additional fee. Substitutions **BETWEEN September 13 and October 5** will be subject to a \$100 processing fee. **NO SUBSTITUTIONS WILL BE ACCEPTED AFTER October 5, 2011. After that date you will be considered a WALK-IN registrant, and may register at the door for \$925.**

### NAME BADGES

Changes or replacements on site are \$20.00. No charge for corrections due to typo errors. **NAME BADGES MUST BE WORN TO ALL NCBJ SPONSORED EVENTS.**

### TAMPA TOUR INFORMATION

The Tours described in this brochure must be signed up for on-line or on the Tour Registration Form which can be found on the NCBJ website: [www.ncbj.org](http://www.ncbj.org). Tours must be paid for in advance and included with your registration fees. Tours not meeting minimum participations may be cancelled and your money refunded. Some tickets may be available at the registration desk. **Tickets are NON-REFUNDABLE after September 12, 2011.**

### HOTEL INFORMATION

Checking out earlier than your reservation check out date will subject you to a charge of one night's room rate. Please correct any arrival/ departure dates 7 days in advance.

The NCBJ host hotel is the **Tampa Marriott Waterside**. A block of rooms has been reserved for \$185 per night plus taxes. Please contact the hotel directly either by phone (813-221-4900) or from the link on our website invitation.

Additional hotels are:

1. Embassy Suites Hotel (directly connected to the Tampa Convention Center) at 813-769-8300 with the rate of \$199 plus taxes which is inclusive of a full breakfast offered every morning.
2. The Westin Harbour Island at 813-229-5000 with a rate of \$182 plus taxes.

Links will also be provided on the NCBJ website invitation.

### TRANSPORTATION BETWEEN AIRPORT & HOTELS

Taxis are approximately a 20 minute commute and will be a \$25 flat rate (as of brochure printing). Shuttles are also available. Valet parking is available at the going rate in October 2011.

### CONFERENCE ATTIRE

**AIRA Opening Reception:** Casual

**Tours:** Casual, with GOOD walking shoes

**Educational Sessions:** Casual

**Final Night Dinner:** Dressy Casual (jackets not required)

### CLE/CPE EDUCATION CREDIT

CLE: You must fill out the grid and return it to NCBJ.

CPE: Also complete the grid - CPE credit will be awarded by AIRA (not NCBJ). You must identify yourself as requesting CPE credit on your grid.

A full listing of CLE credit hours will appear in your registration materials. If you are planning on attending the CLLA or ABA programs for CLE credit, please contact them directly for details. Be sure to include your BAR number(s) on your registration form.

### GRID AND CERTIFICATES OF ATTENDANCE FOR CLE

All NCBJ CLE Certificates of Attendance or scan cards will be in your registration packets. Please follow the directions for your state(s). Complete the grid given out at registration and **TURN IT IN** prior to your departure. Your certificate of attendance for states requiring them **WILL** be in your registration materials.

### ADDITIONAL INFORMATION

Please contact **Christine Molick, NCBJ Executive Director, 803-749-4115.**

[cjmolick@sc.rr.com](mailto:cjmolick@sc.rr.com)  
or by fax, 803-749-4116.  
[www.ncbj.org](http://www.ncbj.org)



# Conference

## Registration

# NCBJ ATTENDEE

### PERSONAL INFORMATION

Last Name: \_\_\_\_\_

First Name: \_\_\_\_\_

Firm/Company: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Spouse Name if Registered: \_\_\_\_\_

Spouse Information: Spouse **MUST BE REGISTERED** to purchase tickets for Breakfasts, Luncheons, Final Night Dinner and Tours.

### FEE INFORMATION

Discount Registration online until 9/12/2011. Full fee of \$875 from 9/13/11 to 10/5/11.

Attendee (Full Fee after 9/12/11 \$875)	\$825	\$ _____
Former Judge (dues must be paid for 2011)	\$725	\$ _____
Full Time Law Professor (AALS)	\$405	\$ _____
Full Time Clerk/Law Student	\$405	\$ _____
Gov't Employee/U.S. Trustee	\$405	\$ _____
Spouse Registration Fee	\$150	\$ _____
Breakfast Meeting		
<input type="checkbox"/> CLLA Breakfast (Thursday)	\$80/pp	\$ _____
<input type="checkbox"/> AIRA Breakfast (Friday)	\$60/pp	\$ _____
NCBJ Luncheons		
<input type="checkbox"/> IWIRC Luncheon (Thursday)	\$70/pp	\$ _____
<input type="checkbox"/> ABI Luncheon (Friday)	\$70/pp	\$ _____
FINAL NIGHT DINNER WITH FRANKIE VALLI AND THE FOUR SEASONS <small>(must be registered to purchase ticket)</small>	\$110/pp	\$ _____
ABA Registration Fee	\$145/pp	\$ _____
<input type="checkbox"/> ABA Luncheon (Thursday)	\$65/pp	\$ _____
<input type="checkbox"/> ABA Luncheon (Friday)	\$65/pp	\$ _____

**Total from Tour Registration Form** \$ \_\_\_\_\_

**Total Amount** \$ \_\_\_\_\_

\*See Registration Information page regarding Substitution and Walk-In Registration Fees\*

Online Registration is required to register for NCBJ/ABI Roundtables. You are considered a WALK-IN at the registration fee of \$925 if you register after 10/5/11. **NO SUBSTITUTIONS AFTER 10/5/11. NO EXCEPTIONS.**

### CLE/CPE CREDIT INFORMATION

The following information is required to file your CLE/CPE credits

I am a(n)...

Attorney       Gov't Employee

Professor       Other

List all state and bar numbers for CLE Credit

State \_\_\_\_\_ Bar # \_\_\_\_\_

State \_\_\_\_\_ Bar # \_\_\_\_\_

State \_\_\_\_\_ Bar # \_\_\_\_\_

State \_\_\_\_\_ Bar # \_\_\_\_\_

ALL ATTORNEYS: Complete the Grid you receive at registration and turn it in to the NCBJ Registration Desk or mail to the NCBJ office IMMEDIATELY following the conference.

### METHOD OF PAYMENT

Payment must accompany Registration Form to be processed. Make check payable to NCBJ.

#### Credit Card Information

MC     VISA     AMEX     DISC

Card No. \_\_\_\_\_

Exp. Date \_\_\_\_/\_\_\_\_

Card Holder Signature \_\_\_\_\_

**DO NOT MAIL, FAX OR FED EX AFTER 10/5/11.**

<b>Fed Ex Address</b>	<b>Mail Address</b>
241 Aristides Drive	NCBJ
Irmo, SC 29063	P.O.Box 75111
(803) 749-4115	Charlotte, NC
(803) 749-4116 Fax	28275-5111

**DO NOT WRITE IN THIS SPACE**

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Date Received \_\_\_\_\_ CC Approval # \_\_\_\_\_

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Amount Received \_\_\_\_\_

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Total from **TOUR REGISTRATION FORM** \_\_\_\_\_

# Tour

Registration



## NCBJ ATTENDEE

### REGISTRATION INFORMATION

\*Tours are non-refundable after **9/12/2011**.

Please Print and include both First and Last Names of those attending Tours.

NAME: \_\_\_\_\_

NAME: \_\_\_\_\_

NAME: \_\_\_\_\_

NAME: \_\_\_\_\_

### THURSDAY, OCTOBER 13, 2011

#### St. Petersburg Museums with Historic Vinoy Lunch

8:45 am to 4:00pm

\$138 per person

\_\_\_\_\_ \$ \_\_\_\_\_  
(Number Attending) (Total)

#### Tampa Bay Eco Cruise with Lunch and Tickets to the Florida Aquarium

11:15am to 2:30pm

\$159 per person

\_\_\_\_\_ \$ \_\_\_\_\_  
(Number Attending) (Total)

#### Golf at Bay Palms Golf Club

MacDill Air Force Base

11:30am to 6:00pm

MUST RIDE THE BUS

NO EXCEPTIONS

Includes box lunch

\$65 per person

\_\_\_\_\_ \$ \_\_\_\_\_  
(Number Attending) (Total)

### FRIDAY, OCTOBER 14, 2011

#### Sarasota's Ringling Estate with Lunch At Treviso

8:45am to 4:00pm

\$121 per person

\_\_\_\_\_ \$ \_\_\_\_\_  
(Number Attending) (Total)

#### Flora, Fauna and History With High Tea

9:00am to 3:15pm

\$104 per person

\_\_\_\_\_ \$ \_\_\_\_\_  
(Number Attending) (Total)

The Tours described in this brochure must be indicated on this form and paid in advance. Tours not meeting the minimum participation may be cancelled and your money refunded.

Some tickets may be available at the tour desk. **Tickets are non-refundable after 9/12/2011.**

Mail or Fax this form with Conference Registration to:  
**National Conference of Bankruptcy Judges**  
P.O. Box 75111  
Charlotte, NC 28275-5111  
Fax: (803) 749-4116

**TICKETS ARE NON-REFUNDABLE AFTER 9/12/2011.**